

## Cottage Country Building Supplies CREDIT APPLICATION FOR A BUSINESS ACCOUNT

Please complete both pages in full

### BUSINESS CONTACT INFORMATION

Company name:			
Phone:	Fax:	E-mail:	
Company address:			
City:	Province:	Postal Code:	
Date business commenced:			
Sole proprietorship:	Partnership:	Corporation:	Other:

### OWNER AND CREDIT INFORMATION

Name of Shareholders or Owner:		Title:
Home Mailing Address:		
City:	Province:	Postal Code:
Home Telephone:	Fax:	E-mail:
Bank name:		
Bank address:		Phone:
City:	Province:	Postal Code:
Social Insurance # of Owner		
Birth Date of Owner:		
Construction Site Address:		
Maximum Monthly Balance Credit Requirement		\$

### BUSINESS/TRADE REFERENCES

Company name:			
Address:			
City:	Province:	Postal Code:	
Phone:	Fax:	E-mail:	
Company name:			
Address:			
City:	Province:	Postal Code:	
Phone:	Fax:	E-mail:	

### AGREEMENT

1. The undersigned declares that the statements made herein are for the express purpose of obtaining a commercial credit account and are to the best of my/our knowledge and belief, true and correct. The applicant understands that additional information, if required in support of this application, must be supplied before adequate consideration can be given to this application
2. The applicant consents to Cottage Country Building Supplies making any inquiries of such persons, firms or corporations as it deems necessary in order to reach a decision on this application, and will instruct the bank to provide full information concerning the applicants affairs.
3. CCBS will take all reasonable steps to protect the privacy of this information in accordance with the terms of the Personal Information Protection and Electronic Documents Act.
4. A letter will be sent to you confirming/denying credit and specifying our terms of sale.

### SIGNATURES

<b>X</b>  Title: _____  Date: _____	<b>X</b>  Title: _____  Date: _____
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# Cottage Country Building Supplies

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### TERMS OF SALE

- All claims against invoices must be made within 10 days after receipt of goods
- Goods may not be returned without prior authorization of Cottage Country Building Supplies
- Goods authorized for return may be subject to restocking fees.
- Delivered orders under \$500.00 in value will be subject to a \$15.00\* delivery fee.\* We would suggest that you plan your deliveries a day or two ahead of your requirements in order to prevent wasted time on the job site. \* subject to change
- Drywall deliveries will be made to the first floor (or basement "walkout") only.
- Title of goods remains with CCBS until goods are paid in full
- Payment is due on the 15<sup>th</sup> of the month following purchase in full. Accounts over 30 days old are subject to an interest charge of 2% per month (26.8% annually) as shown on your statement.

### DISCOUNTS

- Due to the anticipated volume of business that you will be transacting, we are offering a discount of **10%** off our retail price on normal stocking product.
- Discounts for large job lots or house packages are higher and will be quoted on a "net" basis. We call these "bids"
- Discounts for windows will be worked out on a job basis.

#### **Discounts do not apply to specialty items such as the following:**

- Items on sale (as they are already discounted)
- Specially custom ordered goods such as counter tops, truckload deliveries of cement blocks, roof trusses, special doors, sidings, metal roofing, flooring, kitchens, ICF Blocks etc.
- Docks, power tools, any labour charges that you may require
- Any other items identified as "net"

### PERSONAL GUARANTEE

In consideration of Cottage Country Building Supplies supplying goods from time to time to \_\_\_\_\_  
\_\_\_\_\_(business), we, \_\_\_\_\_ (person(s) owning business)  
Hereby guarantee Cottage Country Building Supplies the payment of all monies, which are due for said transactions. Cottage Country Building Supplies shall have the right at any time to refuse further credit to the debtor.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Signed \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

### AUTHORIZED PURCHASERS/ COMPANY STRUCTURE

Please indicate below; purchasers who you give authorization to charge to this account on your behalf (including yourself)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Will you be using purchase orders ? Yes No

### SIGNATURES

**X**  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

**X**  
Title: \_\_\_\_\_

Date: \_\_\_\_\_